

# **EXHIBIT B**

**STATE OF ILLINOIS,  
CIRCUIT COURT**

Cook COUNTY

**SUMMONS**

*For Court Use Only*

FILED  
6/17/2022 11:46 AM  
IRIS Y. MARTINEZ  
CIRCUIT CLERK  
COOK COUNTY, IL  
20221106701  
Courtroom, 1501  
18330951

**Instructions ▼**

Enter above the county name where the case was filed.

Enter your name as Plaintiff/Petitioner.

Enter the names of all people you are suing as Defendants/ Respondents.

Enter the Case Number given by the Circuit Clerk.

Arthur Jackson

**Plaintiff / Petitioner** (First, middle, last name)

v.

Equifax Information Services, LLC

**Defendant / Respondent** (First, middle, last name)

☒ **Alias Summons** (Check this box if this is not the first Summons issued for this Defendant.)

20221106701

**Case Number**

Filer Selected Hearing Date: No hearing scheduled

Location: <<CourtRoomNumber>>

Judge: Courtroom, 1501

System Generated Hearing Date: 6/28/2022 9:30 AM

Location: Court Room 1501

Judge: Simon, John A.

**IMPORTANT INFORMATION:**

There may be court fees to start or respond to a case. If you are unable to pay your court fees, you can apply for a fee waiver. You can find the fee waiver application at: [illinoiscourts.gov/documents-and-forms/approved-forms/](http://illinoiscourts.gov/documents-and-forms/approved-forms/).

E-filing is now mandatory with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit [efile.illinoiscourts.gov/service-providers.htm](http://efile.illinoiscourts.gov/service-providers.htm) to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit [illinoiscourts.gov/faq/gethelp.asp](http://illinoiscourts.gov/faq/gethelp.asp) or talk with your local circuit clerk's office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your circuit clerk for more information or visit [illinoislegalaid.org](http://illinoislegalaid.org).

Call or text Illinois Court Help at 833-411-1121 for information about how to go to court including how to fill out and file forms. You can also get free legal information and legal referrals at [illinoislegalaid.org](http://illinoislegalaid.org).

**Plaintiff/Petitioner:**

Do not use this form in an eviction, small claims, detinue, divorce, or replevin case. Use the *Eviction Summons*, *Small Claims Summons*, or *Summons Petition for Dissolution of Marriage / Civil Union* available at [illinoiscourts.gov/documents-and-forms/approved-forms](http://illinoiscourts.gov/documents-and-forms/approved-forms). If your case is a detinue or replevin, visit [illinoislegalaid.org](http://illinoislegalaid.org) for help.

If you are suing more than 1 Defendant/Respondent, fill out a *Summons* form for each Defendant/Respondent.

In **1a**, enter the name and address of a Defendant/ Respondent. If you are serving a Registered Agent, include the Registered Agent's name and address here.

In **1b**, enter a second address for Defendant/ Respondent, if you have one.

In **1c**, check how you are sending your documents to Defendant/ Respondent.

**1. Defendant/Respondent's address and service information:**

**a. Defendant/Respondent's primary address/information for service:**

Name (First, Middle, Last): Equifax Information Services, LLC

Registered Agent's name, if any: ILLINOIS CORPORATION SERVICE COMPANY

Street Address, Unit #: 801 ADLAI STEVENSON DRIVE

City, State, ZIP: SPRINGFIELD, IL 62703

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**b. If you have more than one address where Defendant/Respondent might be found, list that here:**

Name (First, Middle, Last): \_\_\_\_\_

Street Address, Unit #: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**c. Method of service on Defendant/Respondent:**

☒ Sheriff ☐ Sheriff outside Illinois: \_\_\_\_\_

County & State

☐ Special process server

☐ Licensed private detective

In 2, enter the amount of money owed to you.

In 3, enter your complete address, telephone number, and email address, if you have one.

**2. Information about the lawsuit:**

Amount claimed: \$ 15,000.00

**3. Contact information for the Plaintiff/Petitioner:**

Name (First, Middle, Last): Law Offices of Robert S. Gitmeid & Associates PLLC

Street Address, Unit #: 55 W Monroe Ste 560

City, State, ZIP: Chicago, IL 60603

Telephone: 773-869-5400 Email: alexander.m@gitmiedlaw.com

**GETTING COURT DOCUMENTS BY EMAIL:** You should use an email account that you do not share with anyone else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.

**Important information for the person getting this form**

You have been sued. Read all of the documents attached to this *Summons*. To participate in the case, you must follow the instructions listed below. If you do not, the court may decide the case without hearing from you and you could lose the case. *Appearance* and *Answer/Response* forms can be found at: [illinoiscourts.gov/documents-and-forms/approved-forms/](http://illinoiscourts.gov/documents-and-forms/approved-forms/).

Check 4a or 4b. If Defendant/Respondent only needs to file an *Appearance* and *Answer/Response* within 30 days, check box 4a. Otherwise, if the clerk gives you a court date, check box 4b.

In 4a, fill out the address of the court building where the Defendant may file or e-file their *Appearance* and *Answer/Response*.

In 4b, fill out:

- The court date and time the clerk gave you.
- The courtroom and address of the court building.
- The call-in or video information for remote appearances (if applicable).
- The clerk's phone number and website. All of this information is available from the Circuit Clerk.

**4. Instructions for person receiving this *Summons* (Defendant):**

- ☒ a. To respond to this *Summons*, you must file *Appearance* and *Answer/Response* forms with the court within 30 days after you have been served (*not counting the day of service*) by e-filing or at:

Address: 50 W. Washington Street

City, State, ZIP: Chicago, IL 60602

- ☐ b. Attend court:

On: \_\_\_\_\_ at \_\_\_\_\_ ☐ a.m. ☐ p.m. in \_\_\_\_\_  
Date Time Courtroom

**In-person at:**

Courthouse Address City State ZIP

OR

**Remotely** (You may be able to attend this court date by phone or video conference.

This is called a "Remote Appearance"):

By telephone: \_\_\_\_\_  
Call-in number for telephone remote appearance

By video conference: \_\_\_\_\_  
Video conference website

\_\_\_\_\_  
Video conference log-in information (meeting ID, password, etc.)

Call the Circuit Clerk at: (312) 603-6000 or visit their website  
Circuit Clerk's phone number

at: https://www.cookcountycourt.org/ to find out more about how to do this.  
Website

**STOP!**

The Circuit Clerk will fill in this section.

**STOP!**

The officer or process server will fill in the Date of Service.

**Witness this Date:** \_\_\_\_\_

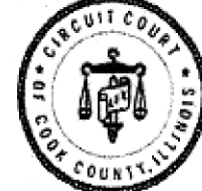
6/17/2022 11:46 AM IRIS Y. MARTINEZ

**Clerk of the Court:** \_\_\_\_\_

**This *Summons* must be served within 30 days of the witness date.**

**Date of Service:** \_\_\_\_\_  
(Date to be entered by an officer or process server on the copy of this *Summons* left with the Defendant or other person.)

Seal of Court



FILED DATE: 6/17/2022 11:46 AM 20221106701

<b>STATE OF ILLINOIS, CIRCUIT COURT</b>  Cook COUNTY		<b>PROOF OF SERVICE OF SUMMONS AND COMPLAINT/PETITION</b>	For Court Use Only
<b>Instructions</b> Enter above the county name where the case was filed. Enter your name as Plaintiff/Petitioner. Enter the names of all people you are suing as Defendants/Respondents. Enter the Case Number given by the Circuit Clerk.	Arthur Jackson <b>Plaintiff / Petitioner</b> (First, middle, last name)  v. Equifax Information Services, LLC <b>Defendant / Respondent</b> (First, middle, last name)  <input type="checkbox"/> <b>Alias Summons</b> (Check this box if this is not the 1 <sup>st</sup> Summons issued for this Defendant.)		20221106701 <b>Case Number</b>

**\*\*Stop. Do not complete the form. The sheriff or special process server will fill in the form.\*\***

My name is \_\_\_\_\_ and I state  
 First, Middle, Last

☐ I served the **Summons and Complaint/Petition on the Defendant/Respondent**

\_\_\_\_\_ as follows:

First, Middle, Last

☐ Personally on the Defendant/Respondent:

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_  
 On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address, Unit#: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_

☐ On someone else at the Defendant/Respondent's home who is at least 13 years old and is a family member or lives there:

On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address, Unit#: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 And left it with: \_\_\_\_\_

First, Middle, Last

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_  
 and by sending a copy to this defendant in a postage-paid, sealed envelope to the above address on \_\_\_\_\_, 20 \_\_\_\_\_.

☐ On the Corporation's agent, \_\_\_\_\_  
 First, Middle, Last

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_  
 On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_

☐ I was not able to serve the **Summons** and **Complaint/Petition** on Defendant/Respondent:

First, Middle, Last

I made the following attempts to serve the *Summons* and Complaint/Petition on the Defendant/Respondent:

1. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DO NOT** complete this section. The sheriff or private process server will complete it.

**If you are a special process server, sheriff outside Illinois, or licensed private detective, your signature certifies that everything on the *Proof of Service of Summons* is true and correct to the best of your knowledge. You understand that making a false statement on this form could be perjury.**

Under the Code of Civil Procedure, [735 ILCS 5/1-109](#), making a statement on this form that you know to be false is perjury, a Class 3 Felony.

**By:**

Signature by: ☐ Sheriff  
☐ Sheriff outside Illinois:  
 \_\_\_\_\_  
 County and State  
☐ Special process server  
☐ Licensed private detective

**FEES**

Service and Return:	\$
Miles	\$
Total	\$ 0.00

Print Name

If *Summons* is served by licensed private detective or private detective agency:

License Number: \_\_\_\_\_

Filer Selected Hearing Date: No hearing scheduled  
 Location: <<CourtRoomNumber>>  
 Judge: Courtroom, 1501  
 System Generated Hearing Date: 5/31/2022 9:30 AM  
 Location: Court Room 1501  
 Judge: Simon, John A.

FILED  
 5/31/2022 10:29 AM  
 IRIS Y. MARTINEZ  
 CIRCUIT CLERK  
 COOK COUNTY, IL  
 20221106701  
 Courtroom, 1501  
 18091300

Appearance and Jury Demand \*

(04/04/19) CCG 0009

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

MUNICIPAL DEPARTMENT/ 1ST DISTRICT

Arthur Jackson

Plaintiff

v.

Wells Fargo Bank, N.A., et al.

Defendant

Case No. 2022 M1 106701

Claimed \$: 15,000.00

Return Date: Time: 9:30

Court Date: 5/31/22 Room No.: 1501

Richard J. Daley Center, Chicago, IL

Address of Court District for Filing

APPEARANCE AND JURY DEMAND \*

☒ General Appearance

☐ 0900 - Fee Paid

☐ 0904 - Fee Waived

☐ Jury Demand \*

☐ 0908 - Trial Lawyers Appearance - No Fee

☐ Twelve-person Jury

☐ 1900 - Appearance and Jury Demand/Fee Paid

☐ 1904 - Appearance and Jury Demand/No Fee Paid

☐ Six-person Jury

The undersigned enters the appearance of: ☐ Plaintiff ☒ Defendant

Litigant's Name: Wells Fargo Bank, N.A.

Signature:

☒ Initial Counsel of Record

☐ Pro Se (Self-represented)

☐ 2810 Rule 707 Out-of-State Counsel  
(pro hac vice)

☐ Additional Appearance

☐ Substitute Appearance

☒ Atty. No.: 64735

☐ Pro Se 99500

Name: Daniel R. Waltz of Troutman Pepper Hamilton Sanders

Atty. for (if applicable):

Wells Fargo Bank, N.A.

Address: 227 West Monroe Street, Suite 3900

City: Chicago

State: IL Zip: 60606 Phone: 312-759-5948

Primary Email: daniel.waltz@troutman.com

\* Strike demand for trial by jury if not applicable.

I certify that a copy of the within instrument was served on all parties who have appeared and have not heretofore been found by the Court to be in default for failure to plead.

IMPORTANT

Once this Appearance form is filed, photocopies of this form must be sent to all other parties named in this case (or to their attorneys) using either regular mail, fax, email or personal delivery. (See Illinois Supreme Court Rules 11 and 13 for more information.)

Pro Se Only:

☐ I have read and agree to the terms of Clerk's Office  
 Electronic Notice Policy and choose to opt in to electronic  
 notice from the Clerk's office for this case at this email address:

Email: shelia.williams@troutman.com

Attorney for Plaintiff ☒ Defendant

Dorothy Brown, Clerk of the Circuit Court of Cook County, Illinois

cookcountyclerkofcourt.org

4217

Order (Continuance) (This form replaces CCM1 0606 and CCMD 623-2 thru 6)

(12/01/20) CCM 0606

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS**  
**MUNICIPAL DEPARTMENT/ FIRST DISTRICT**

#24

Arthur Jackson

Plaintiff(s)

v.

No. 2022 M1 106701

Wells Fargo Bank, N.A., Experian Information Solutions, Inc.

Defendant(s)

**CONTINUANCE ORDER**This matter having come before this Court for ☒ status ☐ pretrial ☐ trial☐ other: \_\_\_\_\_

the Court being fully advised;

IT IS HEREBY ORDERED that this matter is continued to 6/28/22, 2022  
(date)

at 9:30 a.m./p.m. in Room 1501 for:

☒ status (4406) ☐ pretrial (4405) ☐ trial (4482)☐ other: \_\_\_\_\_

(Please print)

Atty. No.: 62783

Name: Law Offices of Robert S. Gitmeid &amp; Assoc, PLLC

Attorney for: Plaintiff

Address: 55 W Monroe, Suite 560

City/State/Zip: Chicago, IL 60603

Telephone: 773-869-5400

Associate Judge John A. Simon

ENTERED:

MAY 31 2022

Dated: Circuit Court - 2273

Judge

Judge's No.

IRIS Y. MARTINEZ, CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
MUNICIPAL DEPARTMENT, FIRST MUNICIPAL DISTRICT**

Arthur Jackson,

Plaintiff,

– against –

Wells Fargo Bank, N.A., Experian  
Information Solutions, Inc. and Equifax  
Information Services, LLC,  
Defendant(s).

Case No. 2022 M1 106701

**INITIAL STATUS REPORT**

**The parties report the status of this matter as follows:**

**Nature of the case:** Violations of the Fair Credit Reporting Act, 15 U.S.C. § 1681, et seq. and other claims related to unlawful credit reporting practices.

**Name each Plaintiff:** Arthur Jackson

**Name and email of** Counsel for Plaintiff: Alex Mikulaschek alexander.m@gitmeidlaw.com  
**counsel for each Plaintiff:**

**Name each defendant:** Wells Fargo Bank, N.A., Experian Information Solutions, Inc. and Equifax Information Services, LLC,

**Name/email of counsel** No counsel of record for any Defendant at this time.  
**for each Defendant:**

**Have all parties been served?** No, Plaintiff is waiting on Equifax Information Services, LLC to be successfully served.

**If not who remains to be served?**

**Amount of damages sought by complaint:** \$15,000

**Are amended pleadings and or additional parties anticipated?** No

**Status of discovery:** Parties have been served, but have not appeared at this time.

**Date and time of any motion set for presentment of hearing:** Not applicable



Dated: 5/26/22

/s/ Alexander Mikulashek

Plaintiff/Counsel Signature

Defendant/Counsel Signature

This form is approved by the Illinois Supreme Court and is required to be accepted in all Illinois Circuit Courts.

Judge

STATE OF ILLINOIS, CIRCUIT COURT Cook COUNTY		Location: Court Room 1501 Judge: Simon, John A.	For Court Use Only  FILED 5/12/2022 3:32 PM IRIS Y. MARTINEZ CIRCUIT CLERK COOK COUNTY, IL  17879842
<b>Instructions ▼</b> Enter above the county name where the case was filed.  Enter your name as Plaintiff/Petitioner.  Enter the names of all people you are suing as Defendants/Respondents.  Enter the Case Number given by the Circuit Clerk.		Arthur Jackson <b>Plaintiff / Petitioner</b> (First, middle, last name)  v.  Wells Fargo Bank, N.A. <b>Defendant / Respondent</b> (First, middle, last name)  <input type="checkbox"/> <b>Alias Summons</b> (Check this box if this is not the 1 <sup>st</sup> Summons issued for this Defendant.)	
		20221106701  20221106701 <b>Case Number</b>	

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**Plaintiff/Petitioner:**

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If you are suing more than 1 Defendant/Respondent, fill out a *Summons* form for each Defendant/Respondent.

In 1a, enter the name and address of a Defendant/Respondent. If you are serving a Registered Agent, include the Registered Agent's name and address here.

In 1b, enter a second address for Defendant/Respondent, if you have one.

In 1c, check how you are sending your documents to Defendant/Respondent.

**1. Defendant/Respondent's address and service information:**

**a. Defendant/Respondent's primary address/information for service:**

Name (First, Middle, Last): Wells Fargo Bank, N.A.  
 Registered Agent's name, if any: CORPORATION SERVICE COMPANY  
 Street Address, Unit #: 2710 GATEWAY OAKS DR STE 150N  
 City, State, ZIP: SACRAMENTO, CA 95833  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**b. If you have more than one address where Defendant/Respondent might be found, list that here:**

Name (First, Middle, Last): \_\_\_\_\_  
 Street Address, Unit #: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**c. Method of service on Defendant/Respondent:**

☐ Sheriff ☒ Sheriff outside Illinois: Sacramento, CA  
 County & State  
☐ Special process server ☐ Licensed private detective

In 2, enter the amount of money owed to you.

In 3, enter your complete address, telephone number, and email address, if you have one.

**2. Information about the lawsuit:**

Amount claimed: \$ 15,000.00

**3. Contact information for the Plaintiff/Petitioner:**

Name (First, Middle, Last): Law Offices of Robert S. Gitmeid & Associates PLLC

Street Address, Unit #: 55 W Monroe Ste 560

City, State, ZIP: Chicago, IL 60603

Telephone: (773) 869-5400 Email: alexander.m@gitmiedlaw.com

**GETTING COURT DOCUMENTS BY EMAIL:** You should use an email account that you do not share with anyone else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.

**Important information for the person getting this form**

You have been sued. Read all of the documents attached to this *Summons*. To participate in the case, you must follow the instructions listed below. If you do not, the court may decide the case without hearing from you and you could lose the case. *Appearance* and *Answer/Response* forms can be found at: [illinoiscourts.gov/documents-and-forms/approved-forms/](http://illinoiscourts.gov/documents-and-forms/approved-forms/).

Check 4a or 4b. If Defendant/Respondent only needs to file an *Appearance* and *Answer/Response* within 30 days, check box 4a. Otherwise, if the clerk gives you a court date, check box 4b.

In 4a, fill out the address of the court building where the Defendant may file or e-file their *Appearance* and *Answer/Response*.

In 4b, fill out:

- The court date and time the clerk gave you.
- The courtroom and address of the court building.
- The call-in or video information for remote appearances (if applicable).
- The clerk's phone number and website. All of this information is available from the Circuit Clerk.

**4. Instructions for person receiving this Summons (Defendant):**

- ☐ a. To respond to this *Summons*, you must file *Appearance* and *Answer/Response* forms with the court within 30 days after you have been served (not counting the day of service) by e-filing or at:

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

- ☐ b. Attend court:

On: 05/31/2022 at 9:30 ☒ a.m. ☐ p.m. in 1501  
Date Time Courtroom

**In-person at:**

Courthouse Address City State ZIP

OR

**Remotely** (You may be able to attend this court date by phone or video conference.

This is called a "Remote Appearance"):

By telephone: 312-626-6799

Call-in number for telephone remote appearance

By video conference: \_\_\_\_\_

Video conference website

**ZOOM ACCESS CODE: 970 2938 9818 PASSWORD: 380923**

Video conference log-in information (meeting ID, password, etc.)

Call the Circuit Clerk at: (312) 603-3961 or visit their website

Circuit Clerk's phone number

at: <https://www.cookcountyclerkofcourt.org/> to find out more about how to do this.

Website

**STOP!**

The Circuit Clerk will fill in this section.

**STOP!**

The officer or process server will fill in the Date of Service.

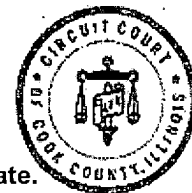
**Witness this Date:** \_\_\_\_\_

**Clerk of the Court:** 5/12/2022 3:32 PM IRIS Y. MARTINEZ

**This Summons must be served within 30 days of the witness date.**

**Date of Service:** \_\_\_\_\_

(Date to be entered by an officer or process server on the copy of this Summons left with the Defendant or other person.)



Seal of Court

<b>STATE OF ILLINOIS,</b> <b>CIRCUIT COURT</b>  <u>Cook</u> COUNTY		<b>PROOF OF SERVICE OF</b> <b>SUMMONS AND</b> <b>COMPLAINT/PETITION</b>		For Court Use Only
<b>Instructions</b> Enter above the county name where the case was filed.  Enter your name as Plaintiff/Petitioner.  Enter the names of all people you are suing as Defendants/ Respondents.  Enter the Case Number given by the Circuit Clerk.		<u>Arthur Jackson</u> <b>Plaintiff / Petitioner</b> <i>(First, middle, last name)</i>  v.  <u>Wells Fargo Bank, N.A.</u> <b>Defendant / Respondent</b> <i>(First, middle, last name)</i>  <input type="checkbox"/> <b>Alias Summons</b> <i>(Check this box if this is not the 1<sup>st</sup> Summons issued for this Defendant.)</i>		<u>20221106701</u> <b>Case Number</b>

**\*\*Stop. Do not complete the form. The sheriff or special process server will fill in the form.\*\***

**My name is** \_\_\_\_\_ **and I state** \_\_\_\_\_

*First Middle Last*

☐ I served the *Summons* and Complaint/Petition on the Defendant/Respondent

\_\_\_\_\_ as follows:  
First, Middle, Last

☐ Personally on the Defendant/Respondent:

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_

On this date: \_\_\_\_\_ at this time: ☐ a.m. ☐ p.m.

Address, Unit#:

City, State, ZIP: \_\_\_\_\_

☐ On someone else at the Defendant/Respondent's home who is at least 13 years old and is a family member or lives there:

On this date: \_\_\_\_\_ at this time: ☐ a.m. ☐ p.m. .

Address, Unit#:

City, State, ZIP: \_\_\_\_\_

And left it with:

---

*First, Middle, Last*

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_

and by sending a copy to this defendant in a postage-paid, sealed envelope to the above address on \_\_\_\_\_, 20\_\_\_\_\_.

☐ On the Corporation's agent, \_\_\_\_\_  
First, Middle, Last

Male ☐ Female ☐ Non-Binary ☐ Approx. Age: \_\_\_\_\_ Race: \_\_\_\_\_

On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

☐ I was not able to serve the *Summons* and Complaint/Petition on Defendant/Respondent:First, Middle, LastI made the following attempts to serve the *Summons* and Complaint/Petition on the Defendant/Respondent:

1. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. On this date: \_\_\_\_\_ at this time: \_\_\_\_\_ ☐ a.m. ☐ p.m.  
 Address: \_\_\_\_\_  
 City, State, ZIP: \_\_\_\_\_  
 Other information about service attempt: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DO NOT** complete this section. The sheriff or private process server will complete it.

If you are a special process server, sheriff outside Illinois, or licensed private detective, your signature certifies that everything on the *Proof of Service of Summons* is true and correct to the best of your knowledge. You understand that making a false statement on this form could be perjury.

Under the Code of Civil Procedure, 735 ILCS 5/1-109, making a statement on this form that you know to be false is perjury, a Class 3 Felony.

By:

Signature by: ☐ Sheriff  
☐ Sheriff outside Illinois:  
 \_\_\_\_\_  
 County and State  
☐ Special process server  
☐ Licensed private detective

## FEES

Service and Return:	\$
Miles	\$
Total	\$ 0.00

Print NameIf *Summons* is served by licensed private detective or private detective agency:

License Number: \_\_\_\_\_